

LABUAN FINANCIAL SERVICES AUTHORITY  
(LEMBAGA PERKHIDMATAN KEWANGAN LABUAN)

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This Circular no: 299/2024/ALL

Date : 28 February 2024

Chairman/ Principal Officer/ Director/ Reporting Officer  
Association of Labuan Banks (ALB)  
Labuan Investment Bank Association (LIBA)  
Labuan International Insurance Associations (LIIA)  
Association of Labuan Trust Companies (ALTC)  
All Labuan International Trading Commodity Companies  
All Labuan Leasing Companies  
All Securities Licensees  
All Fund Managers  
All Money Brokers  
All Financial Exchanges

(By email)

Dear Sir/Madam,

**Resumption of Statistical Management System (SMS) Operation and New User Registration Process**

Reference is made to the circular issue on the submission of statistical data via Microsoft One drive dated 04 July 2023.

2. We are pleased to inform that the pilot test of the enhanced SMS with new Multi-Factor Authentication (MFA) feature was successfully conducted from 19 - 23 February 2024.
3. As part of the upgraded security feature, all users are required to register with new user id to access SMS from 6 Mar to 15 April 2024. The new user registration document and user id will be emailed to the main user separately.
4. In view of this, the current alternative SMS submission platform via Microsoft OneDrive will be discontinued by 1 April 2024.
5. Please note that Banking and Money Broking sectors will resume their SMS submission via SMS portal for the report ending 31 March 2024 due on 15 April 2024. The remaining sectors (i.e. Insurance and Insurance-related Company, Labuan Trust Company, Securities licensee, Leasing, Labuan International Commodity Trading, Labuan Exchange and Fund manager) will resume their submission via SMS portal for

period ending 30 June due on 15 July 2024. The overall activities plan is attached in Appendix 1.

6. We appreciate if you could disseminate the circular to the members of your association for their information and action. Should you need any clarification on the above, please do not hesitate to contact us follows:

Officer-in-charge	
Labuan Bank/Fund Manager/Trust Company: Edna Julius Tel:03-88732053 edna@labuanfsa.gov.my	General matter: Irence Lim Tel:03-88732059 irence@labuanfsa.gov.my
Insurer and Insurer related: Gilda Chin Tel:03-88732060 gilda@labuanfsa.gov.my	Other sector: Hanisah Jalalonmuhali Tel:03-88732061 hanisah@labuanfsa.gov.my

Thank you for your continued cooperation.

Yours sincerely,



**Dr. Ong Hong Hoe**  
Director  
Digital & Technology  
For Labuan Financial Services Authority  
GC/IL/OHH

## REs' ACTIVITIES

## Appendix I

No	Activity/Event	Description	Past/ Planned date	Action by
1.	Kick start	Installation and configuration	1 Sep 2023 – 7 Feb 2024	Labuan FSA
2.	Pilot test –9 nominated user testers via the associations	9 nominees from Banking, Insurance and Insurance-related Company, Labuan Trust Company, Labuan International Commodity Trading and Financial exchange.	19 Feb - 23 Feb 2024	Pilot REs
3.	RE registration and setup for resume SMS	<ol style="list-style-type: none"> <li>Main user to complete the web registration and proceed to register for sub user(s) for the following sectors: <ul style="list-style-type: none"> <li>Bank</li> <li>Insurance and Insurance-Related Company</li> <li>Labuan Trust Company</li> <li>Securities Licensee</li> <li>Money Broking</li> <li>Leasing</li> <li>Labuan International Commodity Trading Company</li> <li>Labuan exchange</li> <li>Fund Manager</li> </ul> </li> <li>Main user to verify business info and update profile where necessary</li> </ol>	6 Mar – 15 April 2024	REs
4.	Statistical form submission	First submission in the SMS for the report period ending 31 March 2024. Form will be generated on 01 April 2024	Due 15 Apr 2024	Banking and Money Broking
5.	Statistical return submission	Submission in the SMS for the report ending 30 June 2024 <ul style="list-style-type: none"> <li>Bank</li> <li>Insurance and Insurance-Related Company</li> <li>Labuan Trust Company</li> <li>Securities Licensee</li> <li>Money Broking</li> <li>Leasing</li> <li>Labuan international Commodity Trading Company</li> <li>Labuan Exchange</li> <li>Fund Manager</li> </ul>	Due 15 Jul 2024	All